

SCHOOL ADMINISTRATOR RECOMMENDATION FORM (Counselor, Principal, Dean, Graduate Support, etc.)

STUDENT NAME: _____ APPLYING FOR GRADE: _____

PARENT OR GUARDIAN: Please write your child's name in the space above and read and sign the following before giving this to your child's school administrator. Please include an addressed/stamped envelope for the administrator.

Address envelope to: Cristo Rey Philadelphia High School, Admissions Office, 1717 West Allegheny Ave, Philadelphia PA 19132

I understand and agree that the information contained on this recommendation form is confidential and will be used only in the selection of applicants and will not become part of the applicant's permanent file. I also agree that this completed form will not be available to applicants, parents, or anyone outside of the Admissions Committee, and I waive any right that I may have to see it.

Signature of Parent or Guardian

Date

SCHOOL ADMINISTRATOR: Please complete this confidential form and return it as soon as possible. This recommendation form will be treated confidentially and will not be shared with parents. You may wish to retain the original copy for your files to send to additional schools. Thank you for your cooperation and honesty. **The student's application cannot be processed until this form is received in the Admissions Office.**

ACADEMIC / PROFESSIONAL SKILLS

<i>Ratings</i>	<i>Truly Outstanding</i>	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Comments</i>
Listens to and follows directions						
Is attentive to group discussions/activities						
Contributes appropriately to group discussions/activities						
Demonstrates ability to work independently						
Perseveres in spite of difficulty						
Works cooperatively						
Enjoys new challenges						
Demonstrates appropriate energy level						
Demonstrates ability to stay on task						
Exhibits appropriate work ethic						

SOCIAL SKILLS

<i>Ratings</i>	<i>Truly Outstanding</i>	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Comments</i>
Responds positively to constructive criticism						
Establishes friendships easily						
Is comfortable in a group						
Is respectful of faculty						
Is respected by peers						
Demonstrates self-control						
Takes responsibility for belongings						
Is cooperative						
Demonstrates appropriate behavior						
Exhibits emotional maturity						
Demonstrates appropriate energy level						
Takes pride in appearance						



SCHOOL ADMINISTRATOR RECOMMENDATION FORM (Counselor, Principal, Dean, Graduate Support, etc.)

Circle the words that best describe this applicant.

- | | | | | | |
|-------------|--------------------|------------------|-----------------|------------------|--------------|
| Aggressive | Easily discouraged | Kind | Organized | Perfectionist | Social |
| Cheerful | Immature | Self-reflective | Motivated | Over-protected | Enthusiastic |
| Anxious | Follower | Takes initiative | Oppositional | Responsible | Well-liked |
| Confident | Helpful | Respectful | Mature | Self-centered | Witty |
| Thoughtful | Shy | Generous | Negative leader | Self-disciplined | Other: _____ |
| Disobedient | Irritable | Insecure | Positive leader | Honest | _____ |

• Briefly describe in what capacity you know the student, as well as work habits, abilities, and challenges: _____

• Is the applicant habitually tardy or absent? Yes No If yes, please explain: _____

• In your experience, is this student motivated to learn new things? Please explain: _____

• Has this student had any major behavioral concerns in 6th-8th grade? (Suspensions, expulsions, repeated detentions, etc.) Please explain: _____

• This applicant is:
 Highly Recommended Recommended Recommended with Reservation Not Recommended

If you checked "Recommended with Reservation" or "Not Recommended," please explain: _____

• Is there anything regarding the **applicant** that would be helpful for the Admissions Committee to know? _____

• Is there anything regarding the **applicant's family** that would be helpful for the Admissions Committee to know? _____

• I would: like to or be willing to discuss this applicant by telephone.

Signature of Admin/Other: _____	Date: _____
Print Name: _____	Telephone: _____
Title: _____	Email: _____
School or Organization: _____	

Please call our Admissions Office at 215-219-3943 with any questions or concerns. Thank you!