



EMPLOYMENT APPLICATION

Cristo Rey Philadelphia High School is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Position Applied for:		Date of Application:	
Last Name:	First Name:	Middle Initial:	
Address:	City:	State:	Zip Code:
Phone Number:		Email:	
How Did You Hear About Cristo Rey?			
Posting _____ Employment Agency _____ Current Employee _____ Other _____			

Education:

	Name & Location of School	Course of Study or Major	# of Years Completed	Diploma/ Degree
High School				
College				
Graduate				

Please list any academic honors, scholarships, offices held, community or corporate recognitions, etc.:

Describe any specialized training, apprenticeships, licenses or skills.:

Please provide any other information that you feel will help us in considering your application for employment:



CRISTO REY
PHILADELPHIA
HIGH SCHOOL

EMPLOYMENT HISTORY *(Begin with current or most recent employer. Do not exclude any employment. Attach another sheet if necessary.)*

Company Name	Employment Dates	
	From	To
Name & Title of Supervisor		
Address	Describe your duties:	
Phone		
Reason for leaving		

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APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Cristo Rey Philadelphia High School (hereinafter referred to as "Cristo Rey Philadelphia High School") that such employment with Cristo Rey Philadelphia High School is at will, for no specified duration and may be terminated by either Cristo Rey Philadelphia High School or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of Cristo Rey Philadelphia High School or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of Cristo Rey Philadelphia High School except the President/Board of Trustees has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President/Chairperson of Board of Directors of Cristo Rey Philadelphia High School (*or Chair of the Cristo Rey Philadelphia Board of Directors if for President Position*).

In consideration for employment with Cristo Rey Philadelphia High School, if employed, I agree to conform to the rules, regulations, policies and procedures of Cristo Rey Philadelphia High School at all times and understand that such obedience is a condition of employment. I understand that due to the nature of Cristo Rey Philadelphia High School business, attendance and punctuality are considered essential requirements of every job at Cristo Rey Philadelphia High School and that poor attendance or tardiness will result in disciplinary action.

I understand that if offered a position with Cristo Rey Philadelphia High School, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Cristo Rey Philadelphia High School and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature _____

Date: _____

Cristo Rey Philadelphia High School IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW.