



CRISTO REY

PHILADELPHIA
HIGH SCHOOL

Remote Learning Student Handbook 2020-2021

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A. Mission Statement

Cristo Rey Philadelphia High School, a college preparatory, Catholic school for students of all faiths, nurtures and challenges young people to recognize and realize their full potential as they learn to love others, grow in their faiths, and serve the common good.

Cristo Rey Philadelphia is endorsed by the Oblates of St. Francis de Sales and the Sisters, Servants of the Immaculate Heart of Mary. All students enrolled in the school participate in a unique Corporate Work-Study Program through which they develop important skills for college and career success and finance the majority of the cost of their education. Cristo Rey Philadelphia High School is based on a proven model of success and joins a network of Cristo Rey schools around the country that empowers young students to achieve their full potential.

B. Non-Discrimination Statement

Cristo Rey Philadelphia does not unlawfully discriminate on the basis of race, color, gender, sexual orientation, religion, or national or ethnic origin in its student admission process, faculty and staff hiring practices, educational policies, scholarships, athletics, or other school-administered programs.

C. Expectations for Cristo Rey Philadelphia High School Remote Learning

CRPHS developed these expectations for Cristo Rey remote learning to guide students and families as faculty and staff implement remote learning procedures. We will continue to provide a high quality College Preparatory Education and Work Study program with high amounts of support. Cristo Rey Philadelphia High School maintains high expectations for behavior, character, and habits of study.

1. 100% Remote Learning Model

- a. In Trimester 1, CRPHS will deliver instruction to all students via Remote Learning to start the school year.
- b. Students will attend academic classes four days per week and their Work Study Internship one day per week.
- c. Students will participate in their education in both synchronous and asynchronous classes.
- d. The school day operates from **9am to 3pm** every day, for academic classes and for Work Study.
- e. Students will be expected to participate in academic work during and outside of assigned class time.
- f. **Synchronous learning** refers to a learning event in which a group of participants is engaged in learning at the same time in the same live virtual space. Students will be learning with their regularly scheduled class. **Asynchronous learning refers to learning experiences that are self-paced. The teacher and the student are not engaged in the online learning process at the same time. The student is expected to be on task with their work found in Google Classroom, but they are not in a live session**

2. 100% Remote Learning Schedule

- a. Every week a student will participate in a total of four instructional days and one work study day. A typical week includes two A days and two B days of instruction and one day of work study. Below is a sample schedule of a week for each grade level. *Regular communication will be sent to each grade level to remind students of their specific schedule for the week.*

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b. Sample Week

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9: A	9: B	9: WS	9: A	9: B
10: A	10: WS	10: B	10: A	10: B
11: WS	11: A	11: B	11: A	11: B
12: A	12: B	12: A	12: WS	12: B

c. Sample Days

		DAY A	DAY B	WS
9-10:15	1	Math	College & Career Counseling	Work study
10:25-11:40	2	Theology	Science	Work Study
11:40-12:20	LUNCH	lunch	lunch	lunch
12:20-1:35	3	Asynchronous Learning Time	English	Work Study
1:45-3:00	4	History	Asynchronous Learning Time	Work Study

3. Academic Expectations

- a. Teachers will use Google Classroom to communicate all academic instructions. Students must check their Google Classroom every day. Synchronous lessons will be delivered that integrate regular opportunities for student participation and production of student work. A range of formative assessments will be used to measure students' progress. Teachers will also assign asynchronous work to further student's progress in their learning goals.
- b. Students will sign into their synchronous lessons via zoom to engage with their teacher and peers in lessons aligned with college readiness benchmarks.
 - i. Students must check Google Classroom for instructions.
 - ii. *Students should prepare to sign into their classes 5 minutes before the start to class.*
 - iii. Please refer to [this document](#) on Zoom expectations for Students. Teachers will explain to students their specific live class session protocols.
 - iv. Students should be visible in order to be fully present to your classroom and work study community. It is always good to see you! There will be times during a lesson when the teacher will indicate there is no need for your camera to be on. Students may create appropriate digital backgrounds.
 - v. In order to be fully engaged in the learning process and participate in their college preparatory education, students must be present for all class periods throughout the school day. If students are working, their work hours must be scheduled outside of school hours.
- c. Students will demonstrate mastery of college readiness skills by:
 - i. Participating in the lesson and showing cues of listening and attending to presenter(s) when in the zoom sessions.
 - ii. Responding to prompts that require verbal and written responses.
 - iii. Completing tasks and assessments as assigned in whole and small groups and independently.

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- iv. Reflecting on their progress and following up with teachers and support staff through email, office hours, etc. when necessary.
- v. Adhering to academic honesty policies refraining from using technology or other means to copy or take credit for work that is not their own.
- vi. During asynchronous learning, students will be expected to check Google Classroom, stay up to date on assigned academic work, check email messages, and complete all assignments.

4. Communication

- a. Students should communicate regularly with their teachers in class and through email outside of class. Communication is essential for success during remote learning. We are here to support you! Emails sent after 5:00pm will be responded to the next school day.
- b. A weekly newsletter will be sent to all students and parents in order to provide updates on events for the week as well as a reminder of the students' online learning schedules.
- c. Students and parents can find all classroom assignments and materials through the teacher's Google Classroom.
- d. Communication is essential during Distance Learning. Please do not hesitate to contact us. All contact information can be found on the website: www.cristoreyphiladelphia.org.

5. Technology

- a. All students were provided a Chromebook for the school year. These devices are the property of Cristo Rey. Students will need to sign a technology contract and students are expected to properly care for their Chromebook. WiFi connectivity is a necessary component to accessing distance learning. Please communicate with us any needs so that we can best provide you and your student the tools to successfully complete remote learning. If you are having any other issues with your computer/digital device, internet or other technology needs, please email technology@crphs.org.

6. Counseling and Academic Support

- a. The School Counseling Team is always available to our students. Students, parents, faculty and staff may make counseling referrals for any student of concern. Please email counseling@crphs.org and the first available counselor will reach out to you as soon as possible. Academic, Counseling and Outreach Resources for students and families can be found on our Website: <https://cristoreyphiladelphia.org/resources/>

7. Attendance Policy

- a. Students are expected to be present in *every* class period or work session during the day.
- b. Students must be fully present for the entire class period.
- c. Attendance will be taken every class period.
- d. Parents/Guardians must notify the CRPHS Attendance Office of a student's absence, lateness, or early dismissal previous to the start of the class day. You can notify the Attendance Office by emailing Dr. Blome, Dean of Students, at attendance@crphs.org or call: 215-219-3943, ext.1611
- e. A member of the Attendance Office will contact the parent/guardian of any student marked as absent or with a pattern of lateness, unless prior information has been supplied by the parent/guardian.
- f. Students must attend all of their classes to remain in good standing at Cristo Rey Philadelphia. Five unexcused absences in a trimester, or ten unexcused latenesses, are grounds for dismissal. Refer to the table below.
- g. These are difficult times and we want to ensure your student receives a high-quality college preparatory education, which is why attendance in class is essential. We have

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high expectations and offer high support. Communication is essential. Please inform the school if your child is going to be absent.

- h. **Lateness Policy:** If a student enters class (10) minutes after the start of the period without a valid reason, the lateness is considered unexcused. Lateness before the first 10 minutes of class will be documented and addressed by the teacher and dean's office. Ten unexcused latenesses in a trimester are grounds for dismissal from Cristo Rey. Refer to the table below.

Unexcused Absences during a Trimester	
1st	Student Meeting with Dean; Parent/Guardian Contact; Documented in PowerSchool*
2nd	Parent/Guardian Contact; Documented in PowerSchool*
3rd	Parent/Guardian Meeting with Dean; Review of Attendance Policy; Log Entry
4th	Documented in PowerSchool*
5th	Administrative Meeting to determine how or if the student can remain at Cristo Rey

*Additional consequences may be administered by the Dean of Students

Unexcused Lateness during a Trimester	
1st	Documented in PowerSchool
2nd	Documented in PowerSchool
3rd	Student Meeting with Dean; Review of Lateness Policy; Parent/Guardian Contact to Discuss Supports
4th	Documented in PowerSchool*
5th	Parent/Guardian Meeting with Dean; Review of Lateness Policy and Supports; Log Entry
6th	Documented in PowerSchool*
7th	Added Instructional Time; Review of Lateness Policy and Supports; Log Entry
8th	Documented in PowerSchool*

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9th	Documented in PowerSchool*
10th	Administrative Meeting to determine how or if the student can remain at Cristo Rey

*Additional consequences may be administered by the Dean of Students

8. Work Load, Assessments and Grades

All policies/norms have been created to align to the challenges presented by a remote learning model while still maintaining the integrity and rigor of our school program.

a. Workload

- i. 75 minutes per class (includes lesson and independent “homework”) per day.
- ii. Outside of the 9:00am-3:00pm school day, students can expect, when limiting distractions, about 1 more hour of work. *Please note students work at a different pace.
- iii. Students will be held accountable to engage in the daily lessons provided by their teachers and complete all assigned work for *all* classes.

b. Grading

- i. Teachers will input grades into Powerschool on a regular basis.
- ii. Teachers will provide feedback to students on a regular basis for the student to monitor their learning progress.
- iii. Parents and guardians can monitor their student’s academic progress and attendance with PowerSchool. Contact Ms. Macaspac (amacaspac@crphs.org) to set up an account.

9. Work Submission and Late Work Policies

- a. Please reference your grade level teachers’ syllabi to learn more details on work submission. These can be found in Google Classroom.

10. Academic Promotion

- a. In order to advance to the next grade level, students must pass all courses with a grade of 70% or better. Students that fail any subject during the course of the academic year **MUST** attend summer school for credit recovery. Failure of more than two courses during the academic year may result in dismissal from Cristo Rey Philadelphia or a possible repeat of the current grade level.

11. Best Practices for Distance Learning

	Best Practices
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Learning	<ul style="list-style-type: none"> ● Consistent Routines <ul style="list-style-type: none"> ○ Keep a reasonable bedtime ○ Check Email & Google Classroom everyday ○ Write a TO DO list for the day, prioritizing your work ○ Maintain the structure of a school day. ● Learning Time <ul style="list-style-type: none"> ○ Turn off TV/distractions ○ Limit recreational screen time. Since students will be using devices for remote learning, it is recommended for families to set reasonable parameters around recreational technology use. ○ Have materials ready- notebooks, pens, pencils, past assignments, folders
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12. Honor Roll

CRPHS recognizes students the following achievements for Honor Roll:

First Honors:	3.67 - 4.0 GPA
Second Honors:	3.33 - 3.66 GPA
Honorable Mention:	3.0 - 3.32 GPA

13. Course Requirements for Graduation

To graduate, students must successfully complete courses in the following subject areas and fully participate in the Work Study Program.

<ul style="list-style-type: none"> ● English (4 years) ● Mathematics (4 years) ● Theology (4 years) ● Science (4 years) ● Health & Fitness (3 years) 	<ul style="list-style-type: none"> ● History (3 years) ● Latin (2 years) ● Financial Literacy (1 year) ● Business Literacy (2 years) ● Art (1 year)
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14. Grading System

Grade	Grade Value	Grade	Grade Point Average
A	94 – 100	A	4.0
A-	90- 93	A-	3.67
B+	87-89	B+	3.33
B	83-86	B	3.0
B-	80-82	B-	2.67
C+	77-79	C+	2.33
C	73-76	C	2.0
D	70-72	D	1.5

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F	0-69	F	0
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D. Expectations for Cristo Rey Philadelphia High School Remote Work-Study Program

Through the Work Study Program Cristo Rey Philadelphia High School students work at Philadelphia area businesses one day per week and offset the cost of a college preparatory education through this experience. In exchange for the student's work, the Philadelphia area businesses that partner with Cristo Rey pay for approximately 50% of the cost of each student's education. This translates into students earning \$8,750 annually towards the cost of their education or making approximately 3 times the minimum wage at their work study job. A remarkable part of the Work Study Program is that the educational experience for every Cristo Rey extends beyond the classroom and into the real world where the students:

- Develop technical and communication skills that will help them excel in college and future jobs.
- Develop a professional resume of experience that will set them apart from their peers and make them more competitive candidates when applying for future jobs.
- Develop a professional network of business contacts in the Philadelphia area through the relationships they develop with their co-workers at their Work Study job.

All students will be working virtually through the Remote Work Program from September through December. Students will be assigned to a Job Partner and will report to a member of the Work Study Team who will serve as the Supervisor. Students will also have an opportunity to collaborate virtually with representatives from the Job Placement during the Remote Work Program. All Cristo Rey Philadelphia Students are required to participate in the Remote Work Program and perform satisfactorily in order to continue enrollment at Cristo Rey.

Students are expected to carry themselves in a professional manner at all times. Students will be evaluated on their work performance, which includes their commitment to their assigned job and job tasks, professionalism, as well as their productivity and quality of work. Students will be recognized for their exemplary work performance with "shout outs" and employee of the month honors. Students that fail to meet expectations at work will receive mentorship and guidance from the Work-Study team to help them achieve success in the workplace.

1. Remote Work Day Expectations

(Start: 9am - End: 3pm)

- a. Start of Day
 - i. The workday starts at 9am. Students will report to their supervisor from the Work Study office for a virtual team meeting with fellow members of their class. Students must check-in on time every day to work via their school issued laptop.
- b. Students are prepared for their work day when:
 - i. Dressed in Cristo Rey uniform, polo shirt, Cristo Rey T-shirt or modest and professional attire
- c. They report to their morning team meeting with:
 - i. Fully charged laptop
 - ii. Comfortable work space with little to no distractions
 - iii. Notebook to take notes
 - iv. Writing instrument (pen/pencil)
 - v. Work-appropriate background

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- vi. Computer camera positioned at eye level
- d. Following the schedule
 - i. Students are required to follow the Remote Work Program schedule as discussed in the student's morning team meeting

2. Work Day Absence

- a. Students are required to have a parent/guardian call or email the Dean of Work-Study, Mr. Troy Sams, at tsams@crphs.org by 8am. Students are required to get their missed work from their Work-Study supervisor and complete and submit it by their next work day.

3. Remote Work

- a. Students will be assigned work to complete every work day; this work will include project based work and professional development assignments. This work is expected to be completed by the end of the remote work day at 3pm.
- b. Assignments will be given by the Supervisor during the online morning meeting each work day.
- c. Failure to complete the assignments will result in parent notification to ensure student work performance improves.

4. Time Card Expectations and Grading

Supervisors will rate student performance on a daily basis through the electronic timecard system.

- 5- Exceptional
- 4- Above Expectations
- 3- Meets Expectations
- 2- Needs Improvement
- 1- Unsatisfactory

5. Time Card Rating Guidelines

Expectations for work day performance will be covered during Remote Work Orientation.

Rating	Explanation
1 Unsatisfactory	Students will automatically receive an unsatisfactory if they miss both check in sessions during the day (9am and 2:30 pm team meetings) or acquire an unexcused absence
2 Needs Improvement	Students will automatically receive a needs improvement if they miss the morning team meeting, or an additional session during the day
3 Meets Expectations	Students will receive a meets expectations if they attend all daily sessions and complete their daily assignments; however a supervisor may decrease or increase their rating based on their overall performance or work product
4 Above Expectations	Students will receive an above expectations if they attend all daily sessions and perform at a high level in their work study assignments and professional development

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5 Exceeds Expectations	Students will receive an exceeds expectations if they attend all daily sessions and perform at a high level in all sessions and take initiative in their work-study assignments, professional development, and communication with their supervisor during the workday
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*Points are at the discretion of the Supervisor

6. End of Day

- a. The workday ends at 3:00 PM. Students are expected to follow the same guidelines as the Start of Day meeting and to have their time cards completed before 3:00 PM.

7. Work-Study Virtual Attendance Policy

- a. Attendance will be taken twice daily by Supervisors: once at 9:00AM and again at 2:30PM. Supervisors will contact a parent/guardian in the event a student fails to report to any of the daily team meetings.

8. Notifying Work-Study Department of Lateness or Absence

- a. Parents/guardians must notify their student's supervisor as soon as possible if their student they will be absent or need an early dismissal.

Unexcused Absences during a Trimester	
1st	Student Meeting with Work-Study Dean; Parent/Guardian Contact*
2nd	Student meeting with Work-Study Dean/Parent Guardian and Improvement Plan issued*
3rd	Administrative Meeting with Director of Work-Study and Principal to determine how or if the student can remain at Cristo Rey*

9. Remote Work Program Student Schedule

	Time Period	Description
Team Meeting	9:00-9:30AM	<p>Live google classroom session for student check-in and Team Meeting</p> <p>Work Study Office Supervisor takes attendance and introduces the daily Agenda with daily expectations and desired deliverables. Students will have an opportunity to ask questions. This</p>

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		meeting is an opportunity to set goals, get focused and collaborate with others.
Morning Work Session	9:30-11:00AM	Students will receive curriculum and instruction on “Research and Analysis” and then perform research and analysis related to the specific Consultancy Project of the Job Partner.
Break	11:00-11:10AM	Break for students
Professional Development Part 1	11:10-11:40AM	Professional Development Students will have the opportunity to work in EXCEL, AES, and participate in special events including but not limited to motivational speakers, career panels and professional skills development opportunities.
Lunch	11:40-12:20PM	Students eat lunch
Professional Development Part 2	12:20-12:50PM	Students will continue to work on Professional Development assignments administered in Part 1
Break	12:50-1:00PM	Break for students
Afternoon	1:00-2:30PM	Students will receive curriculum and instruction on “Data Analytics” and then perform data analysis related to the specific Consultancy Project

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EOD Team Meeting	2:30-3:00PM	<p>Live google classroom session for student check- in and Team Meeting</p> <p>Students will share their findings, receive feedback and identify action items for the next work day</p> <p><i>*Students must submit timecards prior to 3pm for evaluation by their supervisor</i></p>
Office Hours	Supervisor Specific	<p>Students will have the opportunity to meet with their supervisor from the work study office during the work day via virtual meetings for any questions regarding work study assignments. Students should contact their supervisor regarding the specific supervisor’s daily office hours.</p>

E. Family Contribution Program

During the Admission’s process for your student, Cristo Rey Philadelphia High School worked with each family to determine a fair and reasonable monthly Family Contribution. This amount of family contribution is based on economic capability, utilizing the guidelines of our national Cristo Rey Network. The same monthly payment will remain in place for all four years of your student’s enrollment at Cristo Rey. Moving forward, the family contribution billing and payment process will be administered by the Admissions Office. In the past, families could only provide payments by postal mail or in person. We are now offering an online payment system in an effort to provide a more convenient and accessible option. To contact the billing office, email billing@crphs.org or call us at 215-219-3943 x 1100.

1. Monthly Billing

- a. The Family Contribution is billed monthly beginning in July of your student’s freshman year. During the sophomore, junior and senior years, a \$100.00 Re-enrollment Fee is added to the July invoice. All Family Contribution invoices will be emailed to the email address on file from billing@crphs.org. If you have not yet updated your contact information please use the following [link](#).

2. Senior Family Contribution and Senior Dues

- a. Senior Family Contribution is paid over 9 months instead of 12 months as Graduation is the first weekend of June and 100% of your balance must be paid in full to attend prom, the senior trip or walk at graduation. Payment in full is a graduation requirement. A one-time Senior Dues are added to the July invoice. This helps to defer the cost of graduation, the year book and other senior activities. Please contact the billing department if this presents a financial hardship.

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3. Do Not Participate

- a. Given the circumstances surrounding the pandemic we encourage you to reach out to the billing department (billing@crphs.org or 215-219-3943 x 1100) if you are experiencing a financial hardship. The new Family Contribution Program includes a financial reassessment to adjust your monthly contribution, in addition to referrals to local agencies and utility companies, as well as emergency food and other resources.
- b. A student will be placed in a Do Not Participate list if no payment have been made over a 30 day Family Contribution Billing Cycle and no communication or payment arrangement has been agreed upon with the parent or guardian.

F. Code of Conduct: A Culture of High Expectations

Students represent Cristo Rey Philadelphia at all times and are expected to act with decency and respect toward each other, even when settling differences. Disciplinary actions will be taken to preserve the integrity of our school community.

1. Academic Honesty

Cristo Rey Philadelphia High School is committed to every student understanding the values of honesty and integrity in their academic pursuits. No project, test, or paper is worth compromising one's integrity. Each student has the responsibility to submit work that is uniquely their own. All work must be done in accordance with established principles of academic integrity.

2. Infractions/Violations

Cristo Rey Philadelphia Distance Learning considers plagiarism, cheating, copying, or the offering or receiving of unauthorized assistance or information in examinations, tests, quizzes, reports, papers or projects as a violation of academic honesty. Any infractions/violations of Academic Dishonesty will be handled by the Dean's office and Academic Administration.

3. Dress Code

During live classes, students must wear appropriate school clothing. Examples of appropriate clothing include the Cristo Rey uniform, Cristo Rey athletic attire, items from the school's Pro Shop, or the type of modest casual attire approved for dress down days. Students who choose to wear casual attire for class must ensure that their clothing does not contain any inappropriate slogans or images. The Dean's Office will address any inappropriate choices.

4. Referral to the Deans

The Dean's Office uses a Google Form to document, track, and follow up on faculty and staff referrals. Faculty and staff can refer a student for the following reasons:

- a. **Uniform Violation:** Inappropriate clothing during live class sessions.
- b. **Foul Language:** Any inappropriate remark or outburst
- c. **Disruptive Behavior:** Any behavior that disrupts the learning process of classmates.
- d. **Disrespect:** Any language or behavior that displays a lack of respect for classmates or adults.
- e. **Other:** Any other concerning behavior.

Referrals to the Dean's Office during a Trimester
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1st	Documented in the Dean's Office*
2nd	Documented in the Dean's Office*
3rd	Student Meeting with Dean; Review of School Policies and Expectations; Parent/Guardian Contact
4th	Documented in the Dean's Office*
5th	Parent/Guardian Meeting with Dean; Review of School Policies and Expectations; Log Entry
6th	Documented in the Dean's Office*
7th	Suspension or Other Disciplinary Consequence; Review of School Policies and Expectations; Log Entry
8th	Documented in the Dean's Office*
9th	Documented in the Dean's Office*
10th	Administrative Meeting to determine if the student will remain at Cristo Rey

5. Internet Use

- a. Students are responsible for their on-line activities at all times. The following uses of the Internet are unauthorized:
 - i. Using class time for non-school related activities.
 - ii. Tampering with a teacher's learning resources.
 - iii. Violating the privacy of others.
 - iv. Using abusive language or profanity.
 - v. Sending, retrieving, or posting inappropriate material.
 - vi. Posting pictures of faculty, staff, virtual class sessions without permission.
 - vii. Spreading or attempting to spread computer viruses.
 - viii. Hacking or attempting to bypass network security policies.
- b. **Note:** The school may view the contents of any CRPHS device believed to be used in an inappropriate manner. Please also reference the Student Social Media Policies.

6. Social Media

Cristo Rey Philadelphia High School acknowledges that social media is an effective tool to connect, share resources and stay informed. To ensure that the educational environment is safe and conducive to learning for our community, Cristo Rey Philadelphia has set forth the following policies and guidelines for students using social media.

For the purposes of these policies and guidelines, Social Media means any facility for online publication and commentary, including but not limited to: websites, blogs, Facebook, Twitter, YouTube, Instagram, Tumbler, Snapchat, TikTok, LinkedIn.

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a. Policies for Students' Personal Use of Social Media

i. Students **are not** permitted to:

1. Access social networking sites in the classroom, except for educational purposes under teacher supervision.
2. Post photos or mention other students, faculty and staff, job partners and other community members without their consent.
3. Post, publish, display or endorse any defamatory, inaccurate, violent, abusive, discriminatory, profane, threatening or other inappropriate content.
4. Post, knowingly or unknowingly, false information about any persons, students, staff or any other organization.
5. Post confidential information pertaining to Cristo Rey Philadelphia High School.
6. Post copyrighted or licensed material without suitably citing and/or requesting permission from the owner.

b. Student Guidelines and Best Practices for Responsible Use of Social Media

- i. Know and follow the social media policies outlined above.
- ii. Remember that you are a reflection on Cristo Rey Philadelphia High School. Behave in a way that reflects the core values of CRPHS and would make you and the Cristo Rey community proud.
- iii. Make sure the information you post is accurate.
- iv. **Protect your Privacy:** We encourage you to put your social media profiles on private. But regardless of your privacy setting, assume all information you share is permanent and public information.
- v. **Respect yourself:** Select online names that are respectful to yourself and others and post images and content that is appropriate.
- vi. **Respect Others:** Do not use social media to bully, tease or harass others. Don't publish information about others without their consent
- vii. **Protect yourself and others:** Report abuse to the Counseling Office or to a trusted adult rather than forwarding inappropriate materials or communications.
- viii. **Respect Intellectual Property:** Make sure to cite any and all use of websites, books, media, etc.

7. Bullying

Cristo Rey Philadelphia High School prohibits all forms of harassment, hazing, intimidation, and aggression. Such demeaning behavior harms others, disrupts the learning process, and compromises the mission of the school. Students involved in verbal, physical, or cyber bullying will be subject to immediate suspension and possible dismissal from Cristo Rey. Students should report any concerns to a Dean.

8. Drugs and Alcohol

Any student who possesses, uses, sells, buys, gives, or is under the influence of drugs, alcohol, tobacco, or any other controlled substance will be subject to immediate suspension and possible dismissal from Cristo Rey. The police may be notified at the school's discretion. This policy also applies to students who possess drug or alcohol paraphernalia, including electronic nicotine devices.

9. Weapons and Violence

Cristo Rey Philadelphia prohibits weapons and violence in any form. Any student who commits a violent act will be dismissed from the school and the police may be notified. This policy also applies

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to students in possession of a weapon. Students should speak with a Dean regarding any safety concerns.

10. Dismissal Meetings

A student may be put up for dismissal for a single offence or for repeated violations. In these instances, the Principal and Dean of Students will meet with the student and the student's parent or guardian. The Principal will render the decision within a week of the meeting. If a student is dismissed, the parent or guardian may appeal to the President of Cristo Rey Philadelphia within two days of the dismissal.

G. Questions and Comments

Questions or comments about:

1. Attendance or behavior please contact our Dean of Students:
Dr. Dave Blome at dblome@crphs.org
2. Academics or the schedule please contact our Principal:
Dr. Flannery O'Connor at foconnor@crphs.org or our Assistant Principal:
Ms. Gillian Wible at gwible@crphs.org
3. Work Study please contact our Executive Director of Work Study:
Ms. Joanna Wusinich: jwusinich@crphs.org

H. Statement of Agreement

It should be understood that some situations take place that go beyond those immediately covered in this handbook. Cristo Rey Philadelphia reserves the right, therefore, to respond appropriately to those situations. Cristo Rey Philadelphia also reserves the right to dismiss at any time any student whose conduct on or off of school property conflicts with the mission and values of the school. Our students are expected to represent Cristo Rey Philadelphia in a positive manner at all times. Parents are expected to cooperate with the school values which lie at the basis of the school's guidelines.

Failure to read the material contained in this handbook does not excuse the student from observing the information and regulations stated. The Principal and/or Dean of Students retain the right to amend the Handbook if necessary. If this occurs, Parents/Guardians will receive written notice.

1. Student Acknowledgment:

I have read the Student Handbook. I understand the rules and will cooperate with the school in this regard. Additionally, I hereby consent to the use of my image, likeness, name, schoolwork, and/or work product, in whole or in part, in any and all media worldwide at any time now or in the future for purposes of advertising and promoting Cristo Rey Philadelphia High School and/or the Cristo Rey Work-Study Program without additional compensation. I release Cristo Rey Philadelphia from any liability or claims arising out of the use of my image, likeness, name, schoolwork, and/or work product, and I hereby waive any right that I may have to review or approve the form and use of any such materials.

Student Signature: _____ Date: _____

WE BELIEVE. WE DREAM. WE LEAD. WE SERVE.

Student Name: (Please Print)

2. Parent/Guardian Acknowledgment:

I am the legal parent or guardian of the student signed. I have received a copy of the Student Handbook to use as a reference at home. I understand the rules and will work with the school to support these policies. Additionally, I hereby give my permission and grant all rights necessary on behalf of my child to Cristo Rey Philadelphia High School, Cristo Rey Work-Study Program, their respective agents and anyone authorized by them for the following. I consent to the use of my child's image, likeness, name, schoolwork, and/or work product, in whole or in part, in any and all media worldwide at any time now or in the future for purposes of advertising and promoting Cristo Rey Philadelphia High School and/or the Cristo Rey Work-Study Program without additional compensation. I release Cristo Rey Philadelphia from any liability or claims arising out of the use of my child's image, likeness, name, schoolwork, and/or work product, and I hereby waive any right that I may have to review or approve the form and use of any such materials.

Please initial:

_____ Allow my child to be interviewed or participate in surveys or written/verbal tests generally related to either work or school.

Please sign:

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name: (Please Print)
